

Sample Cover Letter

Education:

" I attended the Full Stack Software Development program at Bottega University and have become proficient in coding languages such as Python, JavaScript, HTML, React, PHP, CSS, SQL, NoSQL, Node, Mongo, XML, and JSON."

Here's the cover letter!

Trevor L. Walker

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While researching the marketplace, I learned about [company name] and would like to be considered for the position of [insert position here]. I noted that some desirable skills and experience you are seeking are [insert desired skills and experience] and I have attached my resume to reflect some of these skillsets.

During the last [timetable], I completed an Associate of Arts from Snow College and the Full Stack Web Development Certificate program at Bottega University. With my current education, I have become proficient with coding languages such as Python, JavaScript, React, SQL, HTML, and CSS. Also included in the program was content covering problem-solving skills, working in an agile environment, critical thinking, and working as a team.

My work experience also includes skills learned from many different fields that will be beneficial to the company. As you can see on my resume, I was employed at US Bank for close to a year. This position has helped me become comfortable with working with customers and working with my coworkers. It has also required me to be a responsible employee when handling customers' finances and needs. I am currently employed at SP Foundations where I mentor special needs clients. This position has helped me improve my communication skills and encouraged creative problem solving. These skills will be useful for this position as well as they show continuous learning, working as a team, and customer service skills. A complete history of my education and work experience can be found on the included resume.

I am confident my skills and experience will prove beneficial to your organization and I would welcome an opportunity to discuss my qualifications with you in person or virtually. I can be reached after 5:00 pm at (509) 913-0555, or you may leave a message on my voicemail. I can also be reached through email at 2twalk2@gmail.com. Thank you for your attention and consideration.

Sincerely,

Trevor Walker