



SATISFACTORY ACADEMIC PROGRESS (SAP)

Satisfactory Academic Progress (SAP) is measured using four standards: 1. Grade Point Average (GPA) for the current term. The end of term Grade Point Average for courses taken in a given term must be at least a 2.0 grade point average for undergraduate students and a 3.0 grade point average for graduate students. 2. Cumulative Grade Point Average (CGPA) – the cumulative grade point average at any time during the program of study must be at least a 2.0 grade point average for undergraduate students and a 3.0 grade point average for graduate students. 3. Percentage Ratio of Credits Attempted to Credits Earned must remain above 67%. (for example, 180 credits attempted:120 credits earned is a maximum number of credit attempts to earn a bachelor degree). 4. Program Length – the maximum program. Length allowed by Accreditation is 150% the typical length of the degree program enrolled (i.e. 3 years for an associate degree, 6 years for a bachelor degree, 3 years for a master degree, from the time of enrollment (see Maximum Program Length). Transfer credits will impact the overall allowed maximum length of enrollment. If you have any questions about Satisfactory. Academic Progress, speak with your advisor at advising@bottega.edu.

While on probation, a student may not receive a grade of Incomplete in a course or take a leave of absence. ***SAP is evaluated after each term and at the time of withdrawal from the University.*** A student requesting admission to a new degree program after graduation begins as a first-term student with a new SAP history.

Students who fall below the SAP threshold have two terms to improve their GPA. The first term will be a probationary term. If the student does not improve his/her GPA to the standard, the second term will be considered an academic warning term. Students who do not improve their GPA to the minimum standard (2.0 for undergraduates, 3.0 for graduates) will be dismissed from the University by the end of the third term. Prior to dismissal, a student may request a change to another academic program and a SAP re-evaluation based on the requirements of the new program. Students who have been administratively withdrawn for failure to meet SAP may not re-enroll in the same program, for a minimum of one year. A student who has a compelling rationale for re-enrollment may submit an appeal to the Academic Dean per the University's Appeals and Grievances policy.